

Whitecross Village Hall

Conditions of Hire

Bookings must be paid for in advance. Village Hall bookings are not confirmed until full payment is received.

It is the responsibility of the Hirer to ensure the capacity of the hall is not exceeded.

MAXIMUM CAPACITY 160

No event can continue beyond 11.45 p.m. Please try to ensure minimal disturbance to local residents particularly when leaving the hall late at night.

Hirers will be given a key obtainable from a Keyholder (see below). This should be returned immediately after the event, or by arrangement.

Preparation and clearance of the hall is the responsibility of the Hirer.

The Hall should be left as you would wish to find it.

Cleaning materials are located in the kitchen. All rubbish must be removed from the vicinity of the Village Hall including the kitchen waste bin contents.

On vacating the hall, switch off all lights & electrical appliances. The thermostatically controlled wall heaters should remain switched on.

All accidents and breakages must be reported to a Keyholder as soon as possible. Accidents must be recorded in the Accident Book located in the First Aid box in the kitchen.

The Hirer is liable for all breakages.

A decision by the Village Hall Management Committee, or their appointed representative, shall be final and accepted, along with these rules, as part of the conditions of hire.

Keyholders.

Joan Bunt
1, Hall Terrace,
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Alison Hunter
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