

Whitecross Village Hall

Conditions of Hire

Bookings must be paid for in advance and Village Hall bookings are not confirmed until full payment is received.

It is the responsibility of the Hirer to ensure, that the capacity of the hall is not exceeded. MAXIMUM CAPACITY 160

No event can continue beyond 11.45 p.m. Please try to ensure minimal disturbance to local residents particularly when leaving the hall late at night.

Hirers will be given a key, to be held for the period of hire, obtainable from the Booking Secretary (Mrs Mary Collings). This should be returned immediately after the event, or by arrangement.

Preparation and clearance of the hall is the responsibility of the Hirer.

The Hall should be left as you would wish to find it.

Cleaning materials are located in the kitchen. All rubbish must be removed from the vicinity of the Village Hall, including the kitchen waste bin contents.

On vacating the hall, switch off all lights, heaters & electrical appliances.

All accidents and breakages must be reported to the Booking Secretary (Mrs Mary Collings) as soon as possible. Accidents must be recorded in the Accident Book located in the First Aid box in the kitchen.

The Hirer is liable for all breakages.

A decision by the Village Hall Management Committee, or their appointed representative, shall be final and accepted, along with these rules, as part of the conditions of hire.

Booking Secretary:
Mrs Mary Collings
5, Whitecross,
Lanteglos-by-Fowey.
Tel: 01726 870503